

ECMM Excellence Centers
Short information for applicants
(Detailed information: see ECMM EC Charter)



Declaration of interest

1. Applications should be submitted to the ECMM president (president@ecmm.info).
2. Together with the ECMM EC Subcommittee (ECSC) the ECMM president selects two inspectors.
3. Next the ECSC informs the applicant of the inspectors nominated.
4. The applicant bears all upcoming costs of the audit process. Travel costs will be dealt via the ECMM office. Accommodation is arranged and paid for by the applicant.
5. After submission of the application the ECMM office will calculate a cost estimation, which has to be approved by the applicant. This estimation will include the initial fee and all costs for the audit process, which have to be borne by the applying institution.
Upon approval of the cost estimation the applicant has to pay a specified lump sum. The remaining balance is due after the audit and at the beginning of each subsequent year.
6. Within four weeks after the site visit the inspectors should submit a full report to the ECSC.
7. The ECSC makes a recommendation to the ECMM board.
8. The ECMM board makes the final decision.